

CLUBHOUSE RENTAL POLICY UPDATE – February, 2009

1. All requests to reserve and use the recreation room for parties and other social gatherings shall be made through the Homeowners Association by calling the Canon del Sol office at (831) 722-4048. At the end of each use, the entire recreational facility shall be left in a clean and orderly condition. Furthermore, at the end of each function, those persons who have reserved it shall be responsible to determine that the facility is properly locked up and secured. Keys are to be returned within twenty-four (24) hours after use.
2. **Owners and tenants may reserve the clubhouse on a first come, first served basis. Reservations will be confirmed once the On Site Manager receives a check for the \$275.00 cleaning deposit (refundable if the clubhouse is left clean) and a check for \$50.00/day rental (non-refundable). If there is more than one owner/group wanting to reserve the Clubhouse on the same day(s), the second and subsequent person(s) requesting the date will be put on a waiting list should the first requestor cancel.**

For all major holiday reservations (Mother's Day, July 4th, Thanksgiving, Christmas, New Year's) when clubhouse usage is most popular, the above rules apply with the following exceptions:

- **Reservations will be taken for these holidays 6 months prior to the holiday date.**
- **If there is more than one owner wanting to reserve the clubhouse, the owner who rented in one year will not be eligible to rent on the same holiday for the next year.**

The clubhouse may be rented for more than one day for event preparations and cleanup or use over several days for workshops, training, etc.

3. Any party using this facility will release the Association from any and all liability resulting in any harm, which may occur at the facility to any homeowner or guest present. **Owners take full responsibility for their tenants.**
4. If any damage is done to the facility, furniture, pictures, carpeting, etc. in or about the recreation room, the resident who reserved and used said facility will be financially responsible and billed for any damages, cleaning repairs, and/or replacement costs over and above the \$275.00 deposit.
5. The recreation room is available for the use and convenience of the homeowners; however, it is not intended and may not be used for profit making purposes. **The recreation room should not be used as an additional guest sleeping facility.**

6. Two months written notice must be given in advance to the Board for approval of any event with over fifty (50) people present. In such an event, The Board may impose extra rules; i.e. increase deposit for security and professional cleaning service.

7. **Any exceptions of the clubhouse rental policy is subject to a majority Board of Directors' vote. The exception will be confirmed in writing.**