

# **CANON DEL SOL HOMEOWNERS ASSOCIATION**

## **SPECIAL BOARD OF DIRECTORS MEETING MINUTES**

May 14, 2020 at 3:00 p.m.  
Meeting held via Video Conference

### **CALL TO ORDER**

The meeting was called to order at approximately 3:06 p.m. by Henry Bose. A legal quorum of Directors was present to conduct the Board of Directors Meeting. Legal notice was by actual written notice posted on the community bulletin board as prescribed in the Association's bylaws.

### **DIRECTORS PRESENT**

Henry Bose, Bob Carpenter, Jesse Fielding, Bruce Margon, Judy Mathews.

### **OTHERS PRESENT**

Nate Summer from the Management Company. Nate served as the recording secretary appointed at the outset of the Meeting.

### **CONTRACTS – Painting Proposals Section A**

Board reviewed proposal for painting section A. Motion to approve proposal from JG Pro Painting contingent on agreement for start date and work terms to be negotiated by Henry & Nate. MSP. 5-0

### **MEETING ADJOURNED**

There being no further business to bring before the Association's Board of Directors, the meeting was adjourned at approximately 3:42 p.m.

**\*\*\* IMPORTANT REMINDER \*\*\***

### **EMERGENCY CONTACTS**

CANON DEL SOL OFFICE	(831) 722-4048
ANDERSON & COMPANY	(831) 688-1090
FIRST ALARM	(831) 684-1111

### **SHUT YOUR WATER OFF WHEN LEAVING POLICY REMINDER**

The Board reminds everyone to remember to turn down your water heater and shut off the water supply to your residence whenever you are leaving your home for more than the day. Water shut off valves is located at the front of each residence, and if anyone has trouble finding your valve, or turning it off, please call Management for help. Water damages to the interior of a residence from leaking appliances, broken pipes, are an individual unit owner responsibility.

## Canon Del Sol Property Report April 2020

### April 2020 Items-

- Irrigation pipe and sprinkler repairs, and or replacement on Pismo and Canon Del Sol Drives. (Aqua Green Company)
- Monthly common area lighting checks.
- Weekly pool restroom cleaning, stock supplies.
- Refill dog waste bag stations weekly.
- Trimming of larger and smaller branches growing into the beach path.
- Clearing of weeds on both sides of the beach path with string mower.
- Install downspout elbows where needed, to direct water away from homes.
- Clear all leaves and debris from the pool, and tennis court enclosures.
- Install new dusk till dawn led light near the clubhouse front door.
- Planting of more bushes and ground cover on Oyster, Santa Monica, Marina Del Rey, and Sea Horse.
- Remove and replace old broken conduit, wire, and electrical boxes for hot tub timer / emergency shut off button and alarm. Paint conduit to match fencing.
- Break up, and dig out old sign posts and concrete in front of 341 Canon Del Sol, in preparation for drainpipe installation.
- Downspout drain pipe repairs and extensions in driveway medians on Canon Del Sol.  
(Work performed by Quilici Landscaping)
- Investigate a complaint about ground erosion on hillside next to 484 Arca Dr.
- Meet with Whitlow concrete to get a bid on partial driveway, and walkway replacement, as well as tree root removal, for 407 Canon Del Sol.
- Turn all irrigation timers back on, for Spring / Summer seasons.

- Deliver home / termite inspection reports for 424 Santa Monica, and 319 Canon Del Sol to Tru Construction, so that they may review and submit bids for repairs noted by inspectors. ( HOA responsibility items only )

Projected for May 2020-

- Quilici Landscaping to address erosion problem at 484 Arca Dr, and pour a concrete swale next to the driveway at 449 Arca Dr. directing water towards the drain, recurring erosion problems there.
- Purchase a new redwood planter for the front of the clubhouse.
- Trimming of trees close to, or touching houses throughout the complex. Removal of dead trees and branches. (Quilici Landscaping)
- Look into more modern light fixtures to replace old, dated ones in front of the clubhouse. (Tom)
- Purchase new bbq covers for the patio area behind the clubhouse. (Tom)
- Obtain bids for the cleaning of the clubhouse floors, so that once it is open again, it will be professionally cleaned once a month.
- Obtain bids for dryer vent, and chimney cleaning in painting section "A"
- Fix tiles that have come off of the sink vanities in the pool restrooms.
- Continued beach path maintenance.
- Install new tennis net for the court closest to the pool.